

**Regular Meeting Agenda**  
*Owosso Downtown Historic District Commission*  
Wednesday July 20, 2016, 6:00 p.m.  
Owosso City Council Chambers,  
301 W Main St., Owosso, MI 48867

**Call to order and roll call:**

**Review and approval of agenda:** July 20, 2016

**Review and approval of minutes:** February 17, 2016

**Communications:**

- 1) Staff Memorandum
- 2) Meeting minutes of February 17, 2016 (Resolution)

**Public Comments:**

**Committee Reports:** None

**Public Hearings:** None

**Items of Business:**

- 1) 201 E. Mason Street – Patio Application
- 2) 112 W. Exchange Street – Shed Application

**Public Comments:**

**Board Comments:**

**Adjournment:**

[The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon 72 hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids on services should contact the City of Owosso by writing or calling Amy Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 (989) 725-0500 or on the Internet. The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).]

**Affirmative Resolutions**  
*Owosso Downtown Historic District Commission*

Wednesday, July 20, 2016, 6:00 p.m.  
Owosso City Council Chambers,  
301 W Main St., Owosso, MI 48867

**Resolution 162007-01 – Approval of Agenda**

Motion: \_\_\_\_\_  
Support: \_\_\_\_\_

The Owosso Downtown Historic District Commission hereby approves the agenda of May 20, 2015 as presented.

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_

Approved: \_\_\_\_ Denied: \_\_\_\_

**Resolution 162007-02 – Approval of Minutes**

Motion: \_\_\_\_\_  
Support: \_\_\_\_\_

The Owosso Historic District Commission hereby approves the minutes of February 17, 2016 as presented.

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_

Approved: \_\_\_\_ Denied: \_\_\_\_

**Resolution 162007-03 – 201 E. Mason Street**

Motion: \_\_\_\_\_  
Support: \_\_\_\_\_

**Certificate of Appropriateness**

The Owosso Downtown Historic District Commission, finding that the proposed exterior improvements at **201 E. Mason Street** meets all the Secretary of the Interior's Standards, as well as local standards, hereby directs staff to issue a Certificate of Appropriateness for the work and building permit application as applied for and illustrated, conditioned upon the following:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

OR



**Notice to Proceed**

The Owosso Downtown Historic District Commission, finding that the proposed exterior improvements at **201 E. Mason Street** do not meet the Secretary of the Interior's Standards, and are inappropriate for the district, but recognizing that the following condition(s) prevail:

\_\_\_\_\_  
\_\_\_\_\_

hereby directs staff to issue a Notice to Proceed for the work and building permit application as applied for and illustrated, conditioned on the following:

\_\_\_\_\_  
\_\_\_\_\_

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_

OR

**Denial**

The Owosso Downtown Historic District Commission, finding that the proposed exterior improvements at **201 E. Mason Street** do not meet the Secretary of the Interior's Standards, and are inappropriate for the district, hereby denies the application.

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_

**Resolution 162007-04 – 112 W. Exchange Street**

Motion: \_\_\_\_\_  
Support: \_\_\_\_\_

**Certificate of Appropriateness**

The Owosso Downtown Historic District Commission, finding that the proposed exterior improvements at **112 W. Exchange Street** meets all the Secretary of the Interior's Standards, as well as local standards, hereby directs staff to issue a Certificate of Appropriateness for the work and building permit application as applied for and illustrated, conditioned upon the following:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

OR

**Notice to Proceed**

The Owosso Downtown Historic District Commission, finding that the proposed exterior improvements at **112 W. Exchange Street** do not meet the Secretary of the Interior's Standards, and are inappropriate for the district, but recognizing that the following condition(s) prevail:

\_\_\_\_\_  
\_\_\_\_\_

hereby directs staff to issue a Notice to Proceed for the work and building permit application as applied for and illustrated, conditioned on the following:

\_\_\_\_\_  
\_\_\_\_\_

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_

OR

**Denial**

The Owosso Downtown Historic District Commission, finding that the proposed exterior improvements at **112 W. Exchange Street** do not meet the Secretary of the Interior's Standards, and are inappropriate for the district, hereby denies the application.

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_

**Resolution 162007-06 – Adjournment**

Motion: \_\_\_\_\_  
Support: \_\_\_\_\_

The Owosso Downtown Historic District Commission hereby adjourns the July 20, 2016 meeting, effective at \_\_\_\_\_pm.

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

**CITY OF OWOSSO**  
HISTORIC DISTRICT COMMISSION  
APPLICATION FOR A CERTIFICATE OF APPROPRIATENESS

This application must be received by the Owosso Building Department a minimum of ten working days prior to the scheduling of the application on the Historic District Commission agenda. Applicants are strongly encouraged to conduct a preliminary discussion with staff and/or the Historic District Commission prior to the consideration of an application. The Commission generally meets on the Third Wednesday of each month.

Please consult the Secretary of the Interior's Standards for Rehabilitation and the Historic District Commission guidelines for specific details on permissible alterations to the exterior of a structure or for the construction or demolition of any structure within the Historic District that require a CoA.

The following information shall be attached to this application. Additional information is encouraged:

1. A detailed plan drawn to a legible scale depicting the proposed alteration including size, a detailed description of materials and finishing work to be completed. If the size of the plan exceeds 11x17 then additional copies may be requested.
  - Plan shall show existing property lines and any prominent features on the site.
2. A minimum of the following photographs labeled to indicate the direction of view:
  - Current photos of the structure as seen from the street and/or façade of alteration;
  - Close up of existing detail in present condition proposed for alteration.

Date: July 15, 2016

Property Address: 201 E. MASON ST. Owner's Name: AMERICAN LEGION POST 57

Phone One: 989-723-4046 Other Phone: \_\_\_\_\_ Email: OWOSSOAMERICANLEGIONPOST57@FRONTIER.COM

Applicants Address: 201 E. MASON ST Applicants Name: JAMES CARRUTHERS

Phone One: 989-627-0672 Other Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Does the property have or will it have before the proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-DeRosset-Hale single state construction code act, 1972 PA 230, MCL 125.1501-12501531\*. YES

Description of Work proposed, BE SPECIFIC (attach sheets describing activities, materials, dimensions, etc.)

Applicant's Signature [Signature]

Property Owner's Signature [Signature]

Please contact Josh Adams for further information 989.494.3344 during business hours, or [josh.adams@ci.owosso.mi.us](mailto:josh.adams@ci.owosso.mi.us).

**Return to City Hall, 301 W. Main St., Owosso, MI 48867**

\*"Fire alarm system" means a system designed to detect and annunciate the presence of fire or by-products of fire. Fire alarm system includes smoke alarms. "Smoke alarm" means a single-station or multiple-station alarm responsive to smoke and not connected to a system. As used in this subdivision, "single-station alarm" means an assembly incorporating a detector, the control equipment, and the alarm sounding devices into a single unit, operated from a power supply either in the unit or obtained at the point of installation.

"Multiple station alarm" means 2 or more single station alarms that are capable of interconnection such that actuation of 1 alarm causes all integrated separate audible alarms to operate.



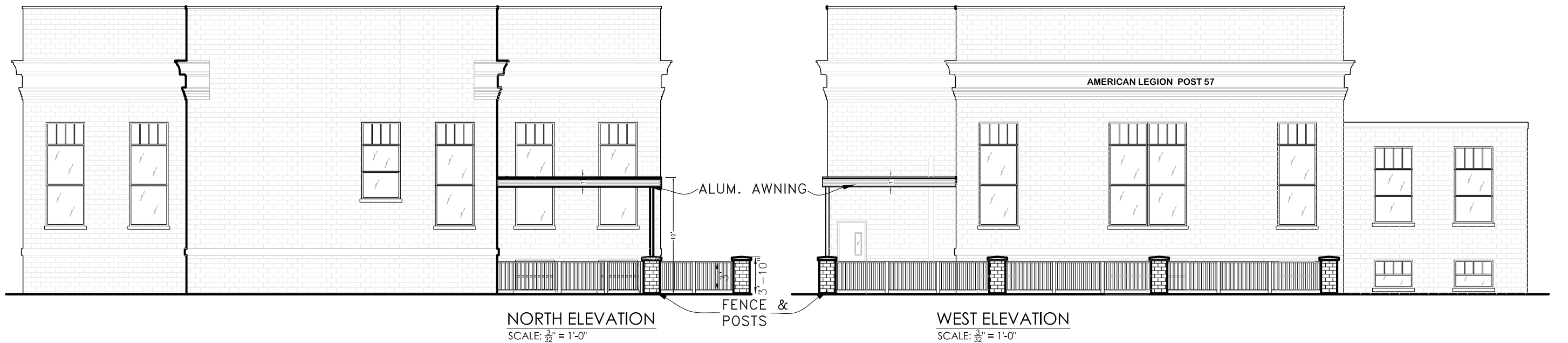
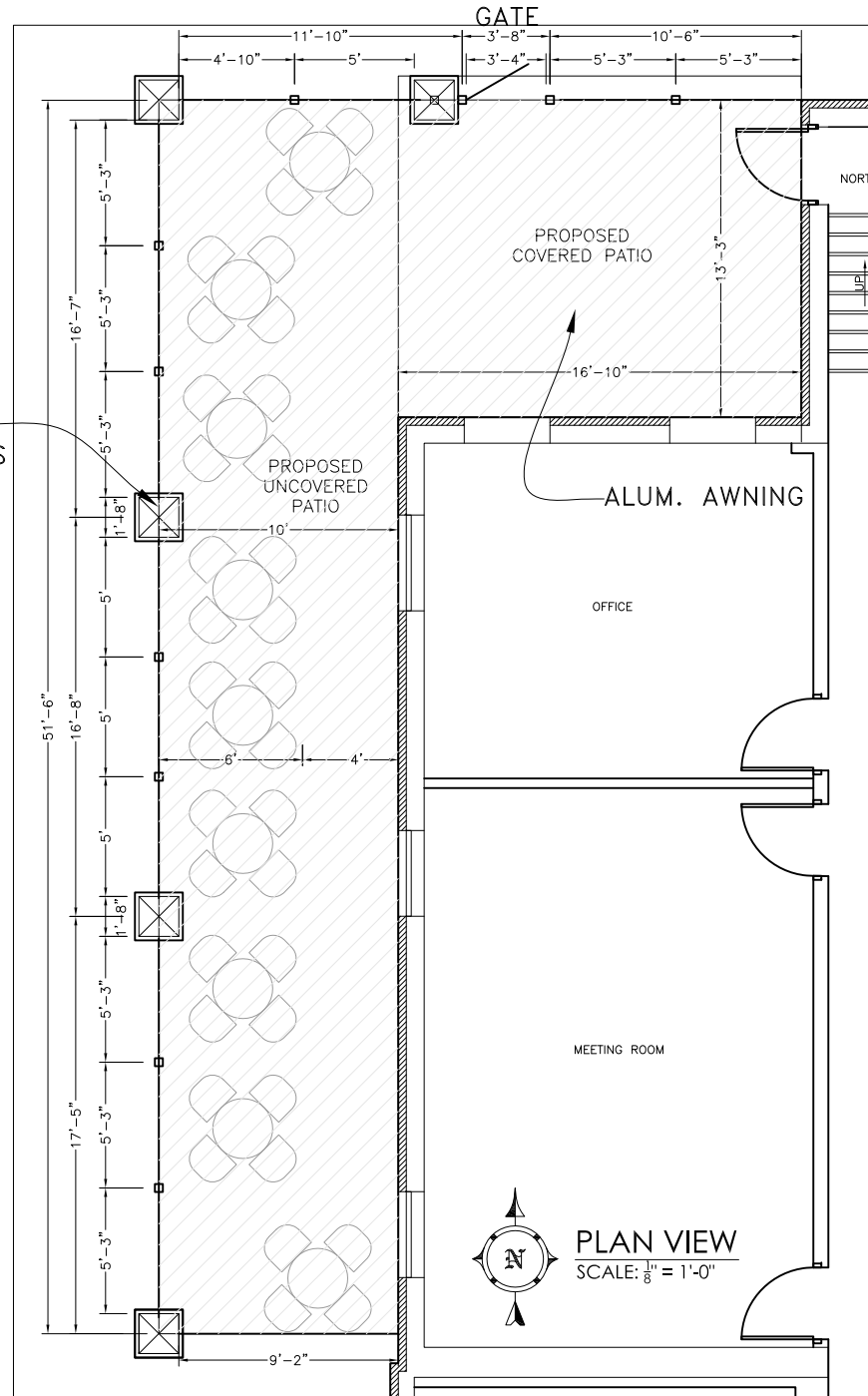
# PERRIN CONSTRUCTION CO., INC.

8888 E. LANSING RD., DURAND, MI. 48429  
PH: 989-288-6046

# AMERICAN LEGION POST 57

201 E. MASON RD. OWOSSO, MI. 48867  
JULY 14, 2016

36" H. BLACK  
ORNAMENTAL ALUM.  
FENCE & BRICK POSTS







ENTERING  
HEREBY  
NOTICE

NO  
PARKING









WELCOME  
B

The Argus-Press

**CITY OF OWOSSO**  
HISTORIC DISTRICT COMMISSION  
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  - Plan shall show existing property lines and any prominent features on the site.
2. A minimum of the following photographs labeled to indicate the direction of view:
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  - Close up of existing detail in present condition proposed for alteration.

Date: 7-18-16

Property Address: 112 W Exchange St Owner's Name: Richard Sobak

Phone One: 277-3981 Other Phone: \_\_\_\_\_ Email: sobaks@sobaks.com

Applicants Address: 2247 Burning Tree Cir Applicants Name: Steven Sobak

Phone One: \_\_\_\_\_ Other Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Does the property have or will it have before the proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-DeRosset-Hale single state construction code act, 1972 PA 230, MCL 125.1501-12501531\*. \_\_\_\_\_

Description of Work proposed, BE SPECIFIC (attach sheets describing activities, materials, dimensions, etc.)

Applicant's Signature [Signature]

Property Owner's Signature [Signature]

Please contact Josh Adams for further information 989.494.3344 during business hours, or [josh.adams@ci.owosso.mi.us](mailto:josh.adams@ci.owosso.mi.us).

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- **Shed location will be on the East facing exterior wall of main building, between the East and West rear entrance doors to the business. The structure measures 14' wide North to South and 16' deep from East to West. The structure will have a single pitch slant roof from West to East.**
- **Poured concrete slab and 12" cap with opening for 8' garage door**
- **2 x 6 construction**
- **OSB underlayment and sheeting**
- **Aluminum soffit and fascia**
- **Steel roofing material**
- **8' x 7' manually operated white garage door entry, on North wall of structure**
- **Window framed in at center of East wall**
- **Cold storage structure**

White Aluminum Siding  
& Fascia

White Steel Roofing Material

White Double 4" Siding Vinyl

North View

16'

7' x 8' Manual Garage Door

Sparks Home Medical

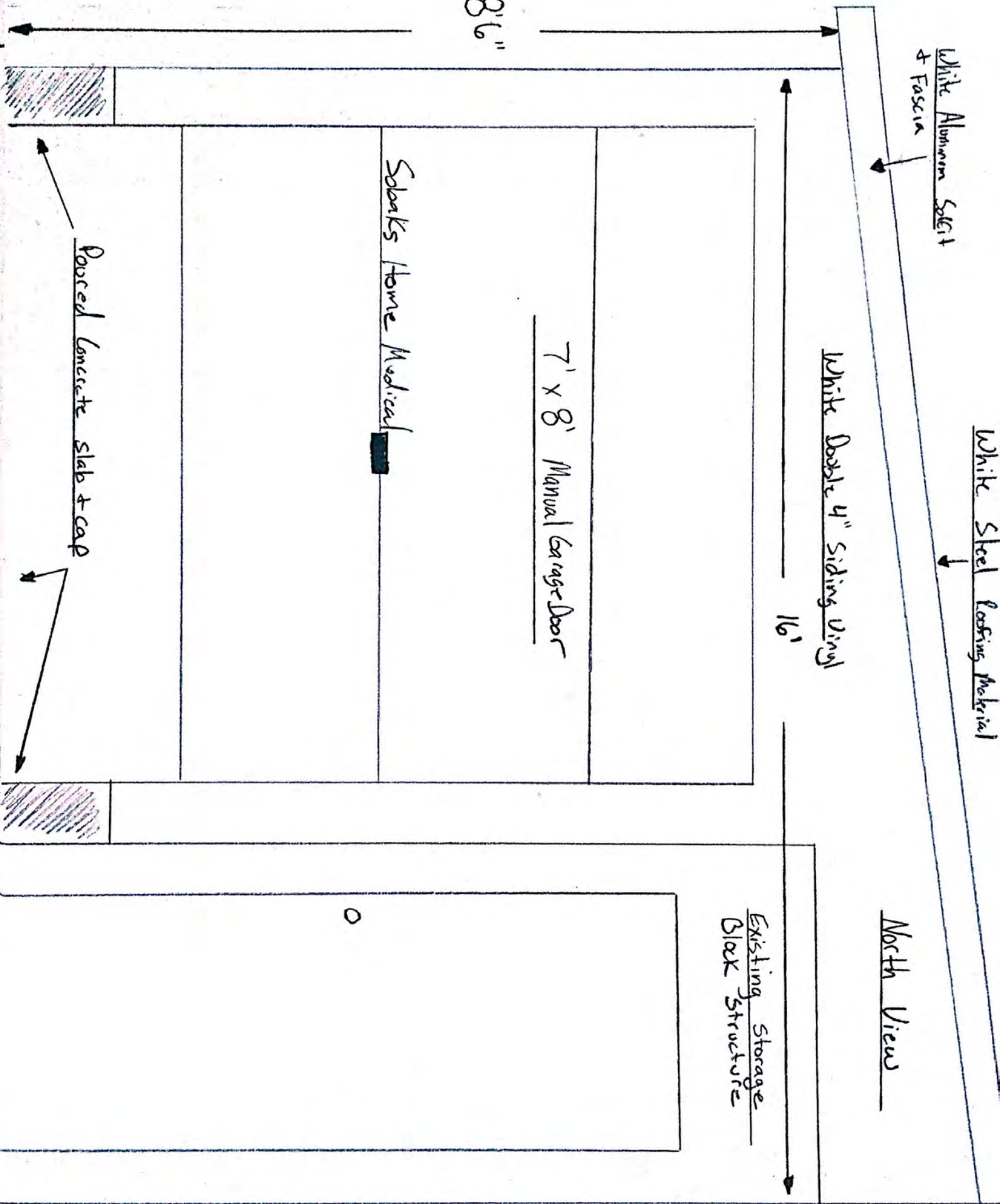
Existing Storage  
Block Structure

8'6"

9'6"

Existing Building

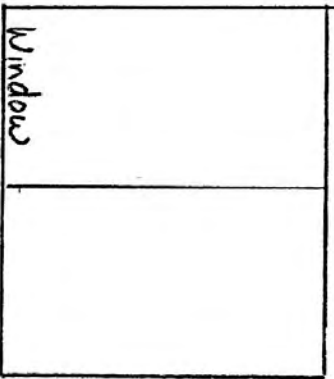
Poured Concrete Slab & Cap



9'6"



East View

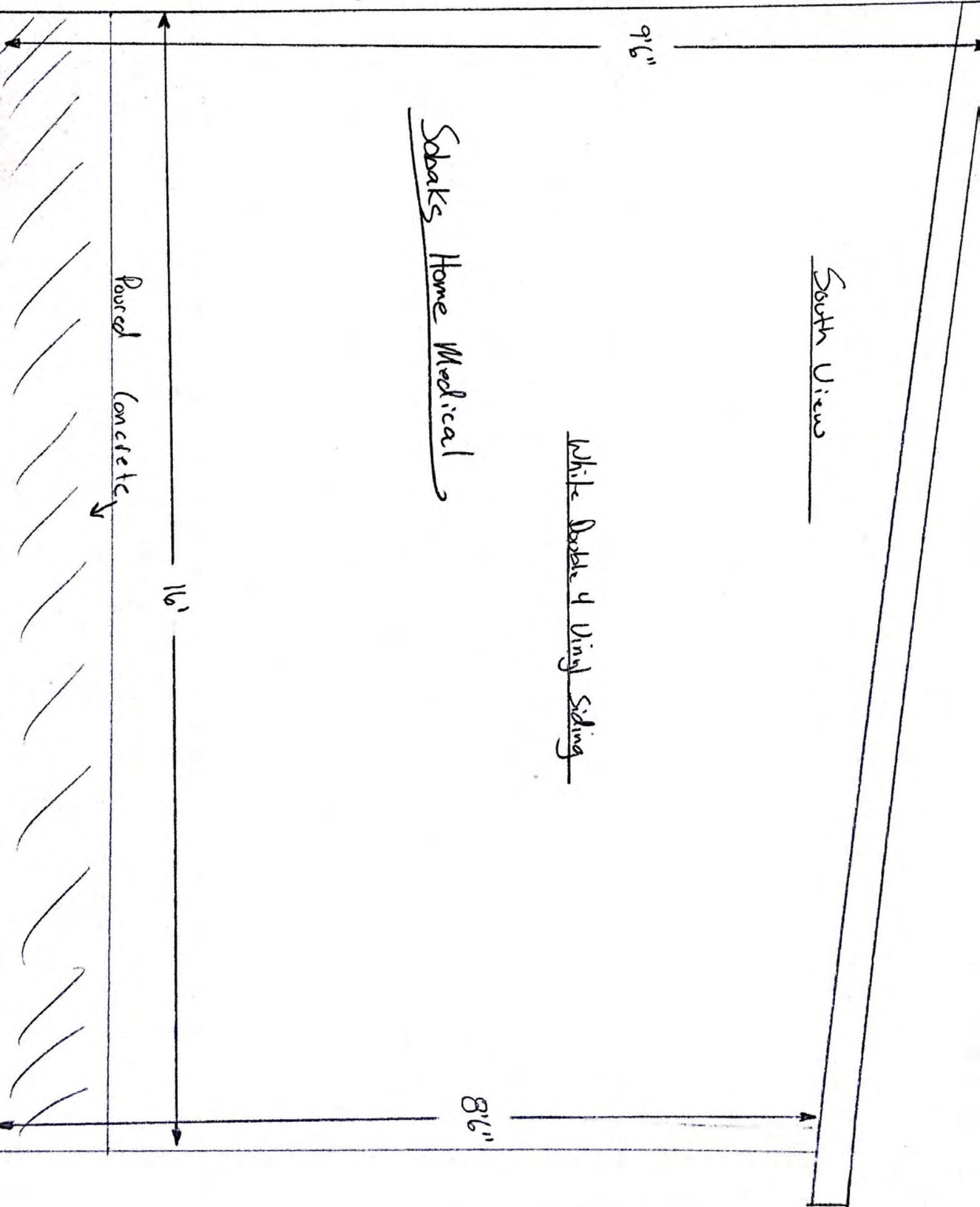


Sparks Home Medical 141

Poured Concrete

Existing  
Block  
Storage  
Structure

Existing Structure / Block



9'6"

South Views

Sparks Home Medical

White Double 4 Vinyl Siding

Poured Concrete

16'

8'6"